Education (1950) Department

MS. SERIES.

G.O. No. 1052 Education

Dated 31.3.1950.

Despatch Abstract

Schools. Government Secondary and Training School for Women, Mangalore. Additional Clerk — Continuance — Sanctioned.

EDUCATION DEPARTMENT

FROM

THE DIRECTOR OF PUBLIC INSTRUCTION, MADRAS

To

The Secretary to Government,
Education Department

Roc.No.264 K3/50 dated 20th March 1950

Sir,

Sub:--Schools--Government Secondary and Training School for women, Mangalore--Temporary post of additional clerk--Permanent retention--Sanction-requesting.

Ref:--G.O.No.1231 Edn. dated 17-5-48

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The Sanction accorded to the continuance of the tempora post of an additional clerk (second) in the Government Secondary and Training School for women, Mangalore, in the G.O. quoted above will expire on 31-5-50. The post was originally sanctioned in in G.C. No.692 Education dated 1-4-46 with effect from 1946-47 and it will complete four years existence by the end of the current school-year. The circumstances that necessitated the creation and further continuance of the post still exist. It is not possible for one clerk to cope with the increased work in the school and there is therefore definite need for the continuance of the post of the Second clerk. I therefore request that, with reference to para 3 of G.O. No.780 Finance dated 19-7-49, Government may be pleased to sanction the permanent of retention of the post under reference with effect from 1-6-50.

2) Particulars regarding the present class- and Form war strength of the School etc., are furnished below:--

(a) Class and Form War strength

Form VI	33	Form I	37
Form V	28	Class V	43
Form IV	37	" IV	39
" IIIA	27	" III	29
" IIIB	27	" II	38
" II A	40	" I	36
" II B	39		
			453

Training Section

Senior	A	38
"	B	37
Junior	A	40
"	B	39
		154

Total number of sections 13+ 4

(b) Details of staff employed

(c) Number of papers received and disposed of during.--

1947	710	1·2
1948	760	1 3'
1949	950	1·6

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Yours faithfully,

For Director of Public Instruction

2) 950 (475
94
10
11

12) 475 (39
36
115
108

·25 \ 39·5 (1·
25
14·5

3/ EDUCATION DEPARTMENT (B)

SCHOOLS - Government Secondary and Training Schoo for Women, Mangalore - ~~Post of the~~ Additional clerk ~~Permanent retention~~ continuance - Sanctioned.

Read: G.O.No.692 Edn. dated the 1st April 1946.

G.O.No.1231 Edn. dated the 17th May 1948.

From the Director of Public Instruction, Roc.No.264-K3/50 dated the 20th March 1950.

ORDER MS.NO. 1052 EDUCATION, dated 31-3-1950.

Sanction is accorded to the ~~permanent~~ continuance ~~retention~~ of the post of additional clerk in the Government Secondary and Training School for Women, ~~Mangalore~~ Mangalore for a period of one year, with effect from 1st June 1950. The questn of permanent retention may be raised after the post has been in existence for atleast five years

24/3/50

PT

The D.P.I.
The AG thro' Fin.

NOTE:- The draft order on page 1 ante may be sent to Finance U.O. for acceptance before issue.

J 7/3/50

24/3/50

23-3-50

Fin.U.O. 4051/M/50. 24/3/50

ASSISTANT SECRETARY TO GOVERNMENT OF MADRAS FINANCE DEPARTMENT 28 MAR 1950 21656

FIN(Fin)

reference from the D.P.I. with the G.O. herein perused. He has proposed 1 A.a/s. 1 Gr. at the lower Division clerk originally sanctioned in G.O. 692 Edn. dated 1.6.48 & Mp.8.9 Gr. (A) with Govt. Secy. and Trsy. Schools to work Mangalore Wayside retained on a permanent basis with effect from 1.6.50.

The map and diagram noted in the margin have been furnished by the Regional Inspectress of Girls in her letter dated 18th ult. The two lower Division clerk with Trsy.

in question. It is observed from the statistics furnished on p. 2 of that the daily average number of currents per clerk ~~works out~~ ranges from 1.2 currents to 1.6 currents during the years 1947 to 1949. ~~[illegible]~~ The standard prescribed for clerks in the ~~[illegible]~~ Section is 10 currents per day per clerk. ~~[illegible]~~ The average number of currents in sub-orders office showed at best 16 currents of 10 more. ~~[illegible]~~ Even allowing a decent margin for the miscellaneous items of work that ought to be carried out by the clerks besides the currents, there seems to be no justification to maintain 15 odd. Lower Division Clerk on a permanent basis is proposed. ~~and~~ It is also certain that ~~[illegible]~~ would strongly advise against the proposal to ~~[illegible]~~ upgrade that 15 additional Lower Division Clerk posts created in

Sanction dated 17.5.48 may be continued for a further period upto the end of school year 1950-51.

The question of making the post permanent may be considered after sufficient experience for a period of 5 years from its date of creation and when the number of enrolments justifies such a course.

28.3.50

27.3.50

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Edn

EDUCATION DEPARTMEI

The proposal in this file relates to the permanent retention of the post of additional clerk in the Government Secondary and Training School for Women, Mangalore. The post was originally sanctioned from the beginning of the school yea

1946-47 and it completes four years of existence by the end of the current school year. As the circumstances that necessitated the creation of the post (still exists) and as the other clerical cannot cope up with the entire work in the school, the D.P. has recommended that it may be permanently retained with effect from the Ist June 1950 (with reference to the orders in para 3 of G.O. No. 780 Edn. dt. 19/7/49). This Department supported the Director's recommendation.

2. The Finance Department have noted that from the statistics furnished by the Director, it is observed that the average number of currents per clerk ranges from 1.2 to 1.6 currents during 1947 to 1949, while the standard laid down for the subordinate offices is 10 currents per day. They, therefore, consider that there is no justification for the permanent retention of the post now and that it may be continued for a period of one year from the school year, 1950-51, and that its permanent retention may, if it is justified, be considered after its continuous existence for for 5 years. Even though the correspondence work in the sch is less than the standard prescribed for subordinate offices the clerks in those institutions will have to attend to other works, namely, collection of school fees, admissions, consolidation of applications for training course, work relating to the history of training students, preparation of bills, maintenance of service registers of teachers, lea increments to staff, etc. In addition to the above ~~work~~ items of work, the clerk has also to attend to the maintenance of the accounts of the hostel attached to the school. In the circumstances the standard laid down for subordinate offices in the matter of number of currents cannot be appli to the educational institutions. This department may ~~there~~ agree to the question of permanent retention being taken up after a year when the post would have been in existence for the minimum period of five years.

The orders on page 1 ante as now modified may be issued.

30-3-50

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